

# **County of Roanoke Capital Improvements Program (CIP) Review Committee**

## **Meeting Summary – October 1, 2003**

Meeting place: Roanoke County Admin Bldg, 4<sup>th</sup> Floor Conference Room

Meeting time: 4 – 5:45pm

All members present with the exception of Catawba District representative.

### **Agenda Discussion Items:**

- ✓ Internet site now available to access updated Committee information
- ✓ Reviewed information on capital spending for County and Schools for last 10 years and future capital needs for Schools.
- ✓ Discussed the handout on Project Evaluation Criteria – the Guiding Principals to be used in evaluating and prioritizing capital project requests. These guiding principals will be presented to the Board on October 14. The committee members will review and make suggestions for modifying these principals. Consensus on principals to be made at next meeting.
- ✓ Reviewed the draft CIP Prioritization Worksheet. As the guiding principals are modified, the criteria for prioritization may change. The committee members will review and make suggestions for modifying criteria. Consensus to be made at next meeting.

### **Other Discussion:**

Committee members asked when details on capital projects for FY05-09 would be available. OMB will distribute draft project details at next meeting.

Next Meeting: October 10, 2003 11:30am